

CHANDRA PRABHU INTERNATIONAL LIMITED

Policy for Archival of Documents of the Company

In terms of the provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, coming into effect from 1st December, 2015, every listed entity shall have a policy for managing the content on its website for defined timeframe and its archival thereafter (“Policy”). In terms of the aforesaid provisions, this Policy has been formulated by the Board of Directors of Chandra Prabhu International Limited (“Company”), which comes into effect from 1st December, 2015 and shall also apply to the existing contents on the website of the Company.

Content Archival Mechanism for Company’s website is defined under this Policy to ensure that all outdated announcements /contents are removed from the website of the Company or moved to archive in accordance with this Policy. This will help website maintenance team in ensuring that the expired contents are removed/archived from the website of the Company.

There would be some content on the website of the Company which would be permanent in nature and for such content it is assumed that the content shall be reviewed on yearly basis unless it is edited / deleted based on requirement. Some of the short lived content such as news and business updates which will not have any relevance on the website after the intended purpose, then such content shall be archived and no longer hosted on the website of the Company.

The content components like statutory announcements/ reports in accordance to the prescribed regulations, Annual Reports, financial information/results and other disclosures for material events that have been made to the stock exchanges in terms of applicable regulations, shall be hosted on the website of the Company and retained therein for a minimum period of 5 (five) years and thereafter be archived for a period of atleast 1 (one) year. For other disclosures/event disclosed on the website of the Company, depending upon the nature, materiality and relevance of such information, the disclosure can continue to remain hosted on the Company’s website for a longer period of time in accordance to the general policies of the Company.